

**SPECIAL OLYMPICS BHARAT**

J-47 Lower Ground Floor Lajpat Nagar-III  
New Delhi-110024

**Tender No. SOB/O&M/Apparels & Shoes /WSG-23**

**Date: 27<sup>th</sup>-March,2023**

**Tender**

**INVITATION FOR TECHNICAL & COMMERCIAL BIDS  
FOR SUPPLY OF APPARELS and Shoes FOR PARTICIPANTS  
WORLD SUMMER GAMES 2023 BERLIN**

**BIDDING DOCUMENT**

**(to be used for furnishing bids by the ELIGIBLE BIDDERS)**

**TENDER FEE: Rs. 5000/-**

**Address for Communication:**

**Special Olympics Bharat  
J-47 Lower Ground Floor Lajpat Nagar-III New Delhi-110024  
E-mail: [neeraj@specialolympicsbharat.org](mailto:neeraj@specialolympicsbharat.org) /[aparna@specialolympicsbharat.org](mailto:aparna@specialolympicsbharat.org)  
Contact No: - 011-29841362/63  
8130715992/8800608782**

**TENDER NOTICE FOR SUPPLY OF APPARELS AND SHOES FOR WORLD SUMMER GAMES 2023 BERLIN**

**Tender No. SOB/O&M/Apparels & Shoes/WSG-23**

**Date: 27<sup>th</sup>-March,2023**

Tenders in two-bid System The terms & conditions and details of items to be supplied are described in the Tender Document.

Sl. No.	Scheduled	Start date	End date
1.	Tender publishing	27 <sup>th</sup> -March,2023	27 <sup>th</sup> -March,2023
2.	Bid submission	30 <sup>th</sup> -March,2023	05 <sup>th</sup> -April,2023
3.	Bid opening	07 <sup>th</sup> -April,2023	07 <sup>th</sup> -April,2023

Tender documents may be downloaded from the official website <https://specialolympicsbharat.org/> The Tenders should be submitted through procurement system only original copy of crossed Demand Draft/ Banker's Cheque/Fixed Deposit Receipt (FRD)/Bank Guarantee for Tender Fee and EMD.

**Executive Director  
Special Olympics Bharat  
J-47 Lower Ground Floor Lajpat Nagar-III  
New Delhi-110024**

**Contact No: -011-29841362/63**

**8130715992/8800608782**

**INVITATION FOR BID**  
**TENDERING SYSTEM**

**SPECIAL OLYMPICS BHARAT**

**J-47 Lower Ground Floor**

**Lajpat Nagar-III New Delhi-110024**

**Special Olympics Bharat  
J-47 Lower Ground Floor Lajpat Nagar-III  
New Delhi-110024**

**NAME OF THE WORK** : **Supply of Apparels and Shoes for World Summer Games 2023 Berlin**

**TENDER NOTICE**

1. Special Olympics Bharat, National Office Delhi invites tenders from the intending and eligible manufacturer/ distributor / dealer / registered firm for supply of Apparels & Sports Shoes for World Summer Games 2023 Berlin. The bidders are hereby requested to carefully read the instructions and other clauses furnished hereinbelow before they prepare and submit their tenders.
2. The bid document can be downloaded from <https://specialolympicsbharat.org/>. The Bidder who has downloaded the tender documents containing the details and terms and conditions from the website shall upload their tender on-line on the website <https://specialolympicsbharat.org/> with proof of payment of non-refundable tender fee of Rs.5000/- (Rupees Five thousand) only through crossed Demand Draft / Banker's Cheque drawn in favour of Special Olympics Bharat payable at Delhi.
3. Total value of the work **Rs. 47,00,000/-** (Rupees Forty-Seven lakhs) only.
4. The bidders shall have to submit the proof of payment of EMD @ 5% of the total value of the work only in the form of crossed Demand Draft/ Bankers Cheque/FDR/ Bank Guarantee on any Nationalized Bank/ Scheduled Commercial Bank that should be payable at Delhi only. The EMD of unsuccessful bidder will be returned within 30 days of bid finalization.

The Original copy of crossed Demand Draft/Banker's Cheque/FDR/ Bank Guarantee of tender fee and E.M.D. along with other relevant documents along with samples competed for should be submitted/deposited to the Special Olympics Bharat J-47 Lower Ground Floor Lajpat Nagar-III New Delhi-110024 in a sealed cover on or before the last date and time of submission of tender. The cover should be superscripted with the details of the tender.

5. The registered firm must mention their full postal address of their registered office with phone number (landline or Mobile as the case may be) and the e-mail id. More than one address shall not be entertained. No sub / additional addresses will be accepted.
6. Sub-letting of the bid-contract is strictly prohibited.



## **SECTION- I: QUALIFICATION CRITERIA**

### **1. LAST DATE FOR RECEIPT OF TENDERS.**

Copies of the documents along with the scan copy of Tender Fee and E.M.D./Security Deposit may be submitted up to 30th-March,2023 till 05th-April,2023

### **2. IMPORTANT NOTES:**

- a) The items shall be supplied in individual packages of appropriate size, which should be fully secured outside to prevent any damage.
- b) If the bidders are manufacturers, they must submit all valid licenses and permissions for trading & selling of the items quoted.
- c) The delivery of items will commence in the month of May-2023 onwards in installments
- d) Branding as per the International Standards like Olympics and Asian Games should form part of bid amount to be indicated separately.

### **Requirement of Qualifications of Bidders:**

#### **3. Eligibility criteria:**

1. Bidder should be a Registered firm.
2. Tender Fee of Rs.5,000/- Rupees (Five thousand) only, should be furnished either by crossed Demand Draft or Bankers Cheque drawn in favour of Special Olympics Bharat from any Nationalized Bank/ Scheduled Commercial Bank and payable at Delhi.
3. The bidders shall have to submit the proof of payment of EMD @ 5% of total value of work only in the form of crossed Demand Draft/ Bankers Cheque/ Fixed Deposit Receipt (FDR)/ Bank Guarantee drawn in favour of Special Olympics Bharat from any Nationalized Bank/ Scheduled Commercial Bank and payable at Delhi.
4. Bidder will have to submit 2 samples each item as a sample after labelling name & address of bidder and it should be placed in sealed packet individually. Samples should be submitted at Tender Receipt J-47 Lower Ground Floor Lajpat Nagar III New Delhi-110024 at Office of the Special Olympics Bharat on or before last date for submission of bid. Samples are not returnable.
5. **The original copy of crossed Demand Draft / Bankers Cheque etc. for tender fee and E.M.D. along with 2 sets of samples of each item with proper packaging for World Summer Games 2023 Berlin as per prescribed specification & other necessary documents (Hard Copy) should be submitted to Tender Receipt J-47 Lower Ground Floor Lajpat Nagar-III New Delhi-110024 at Office of the Special Olympics Bharat in sealed cover(s).**
6. Bidder should have a minimum annual average turnover of Rs. 50.00 Lakhs during the financial years 2019-20, 2020-21 & 2021-22. Proof of same to be submitted.
7. Proof of Previous performance of supply of similar types of materials for minimum

amount of Rs. 50.00 Lakh in any department during the past years must be furnished along with the order copies and work completion certificate from the concerning department – (As per Annexure – B)

8. GST Registration Certificate of the bidder from the competent authority.
9. Bidder must enclose up to date GST Return and up to date Tax Payment Challan.
10. Bidder must furnish their PAN Card copy.
11. A certificate from the bidder's registered Chartered Accountant (CA) stating therein that the bidder has achieved a minimum annual average sales turnover of Rs.50.00 Lakhs during the financial years 2019-20, 2020-21 & 2021-22 must be submitted.
12. The bidder must submit their income tax return acknowledgement copy for the Assessment year 2021-22.
13. Bidder must submit Bank Solvency certificate for minimum amount of Rs.50.00 lakhs from the bidders Bank.
14. List of samples of the items must be submitted after labelling the name of the Firm/Bidder on each item of samples.
15. The bidders have to furnish an affidavit to the effect that price quoted in the bid are not more than the price quoted or supplied to any other Govt./ Semi Govt. agencies during the current financial year, taking into consideration the freight cost, for similar items.
16. Bidder shall submit an affidavit that he/his firm is not under a declaration of ineligibility/ blacklisting for corrupt and fraudulent practices or for any other cause by Government of Delhi and/or Gol or any State Government.
17. The bidders shall submit an affidavit to the effect that the price quoted are not more than the retail price/MRP of similar items prevalent in the state of Delhi, taking into consideration of reasonable cost of transportation to different ICDS Projects.
18. Agreed Terms & Conditions as per Annexure- "D".
19. Rate should be inclusive of GST and all other expenses/taxes and transportation

**❖ Commercial Bid: The Commercial Bid will comprise of the financial bid form (price schedule) as per Annexure- "C"**

**4. Non-binding clause:**

- 4.1 The Purchaser is not bound to accept any tender simply on ground of its rates being the lowest or for quoting unreasonable rates provided he has reasons so to do and, as such, the Purchaser is at liberty to cancel such tenders with reasons to be recorded in writing in the concerned file with an intimation to the concerned bidder.



4.2 The bidders are not bound to submit the tender simply because they obtained the tenders from the Purchaser and any bidder who is unwilling and/or who has reservation to abide by the terms and conditions of the contract laid down herein as may also be prescribed in future under reasonable circumstances by the purchase is advised not to file any tender as filing of the tenders will automatically mean that the bidder concerned has willfully agreed to abide by such terms and conditions as laid down herein and also as may be reasonably laid down in future.

#### **5. Road Permits**

Tender Inviting Authority will not take any responsibility for supplying Road Permits and C-Form. It will be the responsibility of supplier to arrange for dispatch of consignments to concerned destination.

### **SECTION-II**

#### **SCHEDULE TO THE INVITATION OF TENDER**

**(PLEASE REFER TO ANNEXURE- "A" FOR TECHNICAL SPECIFICATIONS OF ITEMS)**

#### **6. Earnest Money:**

- 6.1 The bidders shall have to submit the proof of payment of Earnest Money Deposit (EMD) @ 5% of total value of work only in the form of crossed Demand Draft/ Bankers Cheque/FDR/Bank Guarantee drawn in favour of Special Olympics Bharat from any Nationalized Bank/ Scheduled Commercial Bank and payable at Delhi which should be put in the envelop securely closed/sealed and submitted physically to the Purchaser at the venue, date and time already fixed and notified earlier on or before the due date of submission
- 6.2 The earnest money shall stand forfeited if the bidder withdraws his bid after the last date for withdrawal of bids or during bid evaluation after the opening of bids.

#### **7. Quoting of Price:**

- 7.1 The rates quoted for items shall include all taxes, GST and other levies payable on the prices of the items and/or on the total value thereof plus the costs of transportation from one destination to another, loading and unloading charges, depreciation and damage, if any. No claim for any cost or compensation outside the quoted rates shall be entertained at any point of time and under any circumstance whatsoever.
- 7.2 While fixing the rates the bidders shall also keep it in mind that the rates quoted are reasonably commensurable with the existing prices of those items at the prevailing market.
- 7.3 The rates quoted for each item shall remain valid for the whole duration of the contract and shall not be subject to any increase and/or adjustment for any reason and under any circumstances whatsoever.
- 7.4 The rates quoted shall be F.O.R. destinations – no transportation or delivery charges shall be paid separately.

- 7.5 The bidder must keep the fact in their mind that the quantity mentioned in the schedule of requirement is a tentative approximation of requirement and not the actual requirement for the period involving the contract.
- 7.6 The bid will be submitted procurement process. All pages of documents need to be Sealed and signed by bidders.
- 7.7 Overwriting in any form or manner anywhere in the tender papers shall not, however, be accepted and the tender shall stand automatically cancelled.
- 7.8 Two Sets of samples of each item of Kit mentioned in this bid shall have to be submitted to the Senior Manager-Administration/Manager-Finance & Administration in his office at J-47 Lower Ground Floor Lajpat Nagar-III New Delhi-110024 as per date and time notified for the purpose. No samples shall be accepted if submitted after the due date and time as was notified for the purpose.
- 7.10 The samples, Tender Fee and EMD shall be submitted at Tender Receipt J-47 Lower Ground Floor Lajpat Nagar-III New Delhi-110024 of Special Olympics Bharat National Office Delhi during office hours on all working days before last day of submission of tender. Samples to be submitted in sealed packets.

## **8. Validity of tenders:**

- 8.1 Only those tenders shall be treated as valid the submission of which is found in order and the rates of items quoted are accepted and bidders of such tenders shall be called successful bidders. The successful bidder (s) shall have to sign a Rate Contract Agreement with the Purchaser that shall remain effective and valid for the specific tender only.

## **9. Conditions for supply:**

Delivery of all goods covered by an order shall have to be initiated within specified time mentioned in important notes. The delivery of items starts in the mid of May and end in end of May order by the Executive Director of Special Olympics Bharat. Each delivery to each destination shall be made by issuing a Challan in 2 (two) copies which must expressly and clearly show the items name-wise, and their quantity with specification and signed and sealed by the bidder. Signatures with date and seal of the officer to whom the goods are delivered shall have to be obtained on the Challans.

The bidder shall furnish information to the Purchaser in respect of each delivery to each destination with which a copy of the aforesaid Challan shall have to be attached. Two copies of the Challan shall be attached to the bill when submitted for payment.

## **10. Withdrawal of Bids:**

Any bidder may withdraw the bid up to last date of submission of bid which is also the time for submission of bid. Only single bid shall be submitted by each bidder.

## **11. Inspections and Test:**

The Purchaser's right to inspect or test as well as to reject the Goods, where



necessary, after the Goods has the arrive their final destinations shall in no way be limited to or waived by reason of the Goods having been previously inspected or tested and passed by the Purchaser or his authorized representative prior to the Goods shipment.

## **12. Packing/Packaging:**

- 12.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, contact with salt and precipitation during /on transit / open storage. Proper care shall be taken regarding the case, size and weight of the packages considering the remoteness of final destination of the goods and the absence of heavy handling facilities at all points on transit.
- 12.2 The packing, marking and documentation in and outside the packages shall comply strictly with such special requirements as shall be provided for in the Contract including additional requirements, if any, specified in any subsequent instructions issued by the Purchaser after the contract was signed.

## **13. Termination of Default:**

- 13.1 The Purchaser may, without prejudice to any other remedy if available to him, shall issue notice for breach of contract for supplying defective material or sub-standard material to the Supplier's expressed destinations, terminating the Contract in whole or part at the discretion of the Purchaser.
- 13.2 The Purchaser shall also be at liberty to cancel the contract or deduct the proportionate value of the goods complained of if:
- (a) the Supplier fails to deliver any or all of the goods complained of by the Purchaser within the period(s) specified in the Contract;
  - (b) the Supplier fails to perform any obligation(s) under the Contract; and/or
  - (c) the Supplier, in the judgment of the Purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

**NOTE: (1)** "Corrupt practice" means offering, giving, receiving or soliciting of anything any favour in cash or in kind or an act of influencing the action in the procurement process or in executing the contract.

**(2)** "Fraudulent practice" means misrepresentation of facts in order to influence the procurement process or execution of the contract to the detriment of the Purchaser, and includes collusive practice among bidders (prior to or after submission of the bids) designed to establish Bid prices at artificial or non- competitive levels and/or to deprive the Purchaser of the benefits of free and open competition.

- 13.3 If the Purchaser terminates the Contract in whole or in part, the Purchaser shall have the right to procure, upon such terms and in such manner as he deems fit and appropriate, the goods or Services similar to those undelivered, and the supplier shall be liable to the Purchaser for making good of the loss if any incurred in the process by the Purchaser any excess costs for such procurement of goods and/or services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

14. **Termination of Contract for insolvency:** The Purchaser may at any time terminate the Contract by giving written notice to the supplier if the Purchaser reasonably finds at any point of time during the continuation of the period of contract that the supplier has become bankrupt or otherwise insolvent. Termination of the contract in such a situation will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued thereafter to the Purchaser.
15. **Termination of Contract for Violation:** The Purchaser, by issuing a written notice to the supplier, may at any point of time terminate the Contract, in whole or in part, if the Purchaser reasonably finds that the supplier has violated one or more terms or conditions of the Agreement or has engaged in influencing any of the officials or persons concerned with the implementation of the scheme. The supplier shall not be entitled to any compensation for such termination mid-way but he shall remain entitled to the amount proportionate to the works done until termination of the Contract.

#### **16. Award of contract and Performance Security**

- 16.1 The Purchaser reserves the right to accept or reject any or all the tenders and to cancel the bidding process as well as to reject all quotations at any time prior to the award of the contract with reasons to be recorded in writing.
- 16.2 The Purchaser shall inform about the award of the contract to the bidder (s) whose tender the Purchaser accepts. The terms and conditions of the accepted offer shall be incorporated in the purchase order.
- 16.3 The purchaser (Procuring Entity) reserves the right to split the contract quantity between the eligible L1, L2 and L3 bidders on approved L1 rates
- 16.4 The Purchaser reserves the right to reject any unreasonable rate without assigning any reason thereof.

- 16.5 The Successful Bidder should have to complete their works within the stipulated time ; mentioned in the work order. No further additional time/extension will be given to complete the work. Non completion of work in stipulated time will automatically treated their work order ; cancelled.

## **17. Payment**

Payment of the suppliers' bills shall be made after delivery of the goods in excellent condition

### **NOTE:**

(A) The bidders shall submit as per time schedule mentioned above.

(B) No preference will be given to any bidder or class of bidders, either for price or for any of the terms and conditions, earnest money deposit exemption etc.

The bidders' sincere participation in the tendering process under reference shall be thankfully appreciated in the interest of the project.


- 18. Cost of Bidding Document:** Rs. 5,000.00 (Rupees Five thousand), **non-refundable.**

## **19. Resolving Disputes and/or dissensions, if any:**

- 19.1 The Purchaser and the supplier shall make all out efforts to resolve the disputes and/or the dissensions if ever arises any out of the Contract/Agreement amicably by direct and formal or informal negotiations and upon failing to arrive at an amicable settlement within 15 (fifteen) days from the date of commencement of the mutual discussion towards settling the dispute or dissension the matter shall be referred to arbitration by mutual consent with due intimation to and from all concerned.
- 19.2 In case of failure of the parties to resolve their dispute or difference or dissension amicably by themselves within 15 (fifteen) days, the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter shall commence unless such notice is given. Arbitration may commence prior to or after delivery of the Goods under the Contract.
- 19.3 For arbitration dispute if any would be restricted to the judication of the courts in Delhi only.



**ANNEXURE – “A”****Photograph and specifications of items with quantity of items**

<b>Sl. No.</b>	<b>Photograph</b>	<b>Items</b>	<b>Specification</b>	<b>Quantity (Per Kit)</b>
01		Sports Shoes		350
03		Track Suit	As per temperature in Berlin, Germany in the Month of June,2023. Logos of Special Olympics Bharat and Promoter will be displayed as per requirement.	50
04		T-Shirt	As per temperature in Berlin, Germany in the Month of June,2023 Logos of Special Olympics Bharat and Promoter will be displayed as per requirement.	700
05		Jackets Includes Lower and Inner	Hybrid Down Long As per temperature in Berlin, Germany in the Month of June,2023 Logos of Special Olympics Bharat and Promoter will be displayed as per requirement.	330
06		Socks		990

**Important Note: -**

- **Sizes and other details will be shared after the opening of Tender.**
- **Delivery of the items will commence in the month of May (After 3<sup>rd</sup> Week)**

**ANNEXURE-"B"**

**PROFORMA OF PERFORMANCE STATEMENT FOR THE PREVIOUS FINANCIAL YEARS FOR SIMILAR TYPES OF MATERIALS**

Name of the Firm.....

Financial year of Supply	Order placed by (full address of Purchaser)	Order No. date	Name of Items and nos. of ordered quantity	Total Value of order	Targeted Date & date of completion of delivery		Remarks indicating reasons for late delivery, if any
					Targeted Date	Completion Date	
1	2	3	4	5			7
Total Amount Rs.							

Total amount of previous/Past performance of supply of similar types of materials in any department during the previous Financial Years: Rs. ....

Signature and Seal of Bidder .....

Note:  
This Proforma of Performance should be supported with respective order copies along with completion certificates from the concerning officers.

**ANNEXURE-“C”**

**ITEM WISE BILLS OF QUANTITY (BoQ)**

Tender Inviting Authority: Executive Director, Special Olympics Bharat

Name of Work: For Supply of Apparels and Shoes for participants World Summer Games 2023 Berlin

Contract No:

Bidder Name :

**PRICE SCHEDULE**

**(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )**

NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	BASIC RATE per Qty. In Figures To be entered by the Bidder (including GST & all Taxes etc.)	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words	
1	The cost of items quoted should be inclusive of all taxes, transportation and kit assembly and packing charges.				Rs. P	7	8	



1.01	Sports Shoes.	For supply of Apparels and Shoes for participants	Ward S	2023 Berlin	INR Zero Only
1.02	Track Suit.	Item 2	50 Nos	-	INR Zero Only
1.03	T-Shirts	Item 3	700 Nos	-	INR Zero Only
1.04	Jackets Includes Lower and Inner	Item 4	330 Nos	-	INR Zero Only
1.05	Socks	Item 5	990 Sets	-	INR Zero Only
<b>Total in Figures</b>				-	INR Zero Only
<b>Quoted Rate in Words</b>				<b>INR Zero Only</b>	

Annexure- "D"

**SPECIAL OLYMPICS BHARAT**

**AGREED TERMS & CONDITIONS**

Tender No. & Date: .....

**A. DETAILS OF BIDDER**

Bidder Name :  
 Office Ref :  
 Contact Person :  
 Telephone No :  
 Fax No :  
 E-mail :  
 Signature :

**NOTE: The questionnaire below must be duly filled in and should be enclosed with un-priced Technical Bid.**

**B. TECHNICAL:**

Sl. No.	Description	Bidder's Confirmation
		(Confirmed/Noted)
1.	Confirm that you met the eligibility criteria as per bid document and have furnished relevant documents.	
2.	Confirm acceptance of Technical Specification and Scope of Supply as per Tender Document.	
3.	Confirm that literature and technical data, wherever applicable, have been enclosed.	
4.	Confirm that all certificates/ documents furnished.	
5.	Confirm that Earnest Money Deposit (EMD) as per bid document has been furnished	

**C. COMMERCIAL**

Sl. No.	Description	Bidder's Confirmation
		(Confirmed/Noted)
1.	Confirm that the quoted price of the items is inclusive of cost of packing & forwarding charges, freight, insurance and all duties and taxes viz. Excise Duty, GST.	
2.	It is noted that the statutory variations in taxes and duties (except Excise Duty) within the contractual delivery period shall be borne by the purchaser.	

3.	If there is any variation or fresh imposition of Excise Duty at the time of supply due to various reasons, including turn-over, confirm that the same shall be borne by supplier.	
4.	Confirm that in case any new or additional duties and taxes are imposed after the contractual delivery date due to delays attributable to the supplier the same shall be borne by the supplier. This will be in addition to Price Reduction for Delay in Delivery.	
5.	Confirm acceptance of Delivery Period as specified in the Tender Document.	
6.	Confirm acceptance of relevant payment terms specified in the bid document.	
7.	Confirm that the quoted prices shall remain firm & fixed till complete execution of the order.	
8.	Packing/ forwarding, transportation, loading/ unloading and insurance are supplier's responsibility. To protect the items from physical damages and/or deterioration due to weather during transit, supplier to ensure proper packing & handling arrangement.	
9.	Confirm that EMD of 5% of the total order value in the form of a crossed Demand Draft/Banker's Cheque/FDR/ Bank Guarantee from a Nationalized Bank/ Scheduled Commercial Bank of complete execution of all obligations under the contract.	
10.	Confirm that you shall observe the highest standard of ethics during bidding and in case favoured with an order, the execution of the order will be completed, without resorting to any fraud, corruption and/or coercion.	

SIGNATURE OF BIDDER:

NAME & DESIGNATION:(IN BLOCK  
LETTER) DATE:

NAME & ADDRESS OF THE FIRM:



**Form of Agreement**

THIS CONTRACT AGREEMENT is made

This ..... day of month..... year.....

BETWEEN

- (1) Name and Address of the Purchaser: Special Olympics Bharat & J-47 Lower Ground Floor Lajpat Nagar-III New Delhi-110024
- (2) Name and Address of the Supplier:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [insert: brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [insert: contract price in words and figures] (hereinafter called "the Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Condition of Contract referred to.
- 2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and constructed as an integral part of the Contract:
  - (a) This Contract Agreement
  - (b) Special Conditions of Contract
  - (c) General Conditions of Contract
  - (d) Technical Requirements (including Technical Specifications)
  - (e) The Supplier's bid and original Price Schedules
  - (f) The Purchaser's Notification of Award
  - (g) [Add here: any other documents]
- 3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

For and on behalf of the Purchaser

Signed: \_\_\_\_\_  
In the capacity of [insert: title or other appropriate designation] In the presence of \_\_\_\_\_

For and on behalf of the supplier

Signed: \_\_\_\_\_  
In the capacity of [insert: title or other appropriate designation] In the presence of \_\_\_\_\_